



Denver Jewish Day School is excited to announce the opening of the Lower Division Dean of Judaic Studies position for the 2019-2020 school year. This position may be a combination of administrative and teaching duties.

Denver JDS inspires Jewish youth to think critically about the world in which we live, and prepares them for the role they will play in affecting it. As the Rocky Mountain region's only K-12 community Jewish day school, with 335 students, Denver JDS provides Jewish youth with a:

- rigorous, college preparatory curriculum
- pluralistic, inclusive approach to Judaism and Judaic Studies
- warm and caring learning environment steeped in Jewish values

Pluralism at Denver JDS means being rooted in one's own identity while seeking out multiple perspectives in order to clarify, refine, and challenge ideas and interacting with appreciation for those who think and act differently as we unite in our shared values as a Jewish community.

Denver JDS Lower Division Dean Job Description

Primary Purpose:

The Lower Division Dean of Judaic Studies will manage the Lower Division (LD) Judaic Studies Program in grades K-5. The Dean reports directly to the Lower Division Principal and Head of School/CEO. This position is part time and may be combined with teaching or other administrative responsibilities.

Qualifications:

Education/Certification:

- Master's degree preferred

Special Knowledge/Skills:

- Strong organizational, communication, and interpersonal skills
- Strong knowledge curriculum and best practice in kindergarten – fifth grade Judaic studies
- Ability to coordinate school activities and programs

Experience:

- Experience as a classroom teacher
- Three years or more of successful experience in building-level leadership roles and supervision of staff

Mental Demands/Physical Demands/Environmental Factors:

- Maintain emotional control under stress. Work with frequent interruptions.

Major Responsibilities and Duties:

- Assign, mentor, and recruit (as needed) faculty, in conjunction with the Lower Division Principal, for the LD Judaic Studies Program.
- Implement the Judaic Studies curricular program in grades K-5.
- Implement or assist with implementation of the LD Judaic special programming.
- Implement the LD tefilla program.
- Teach Judaic Studies classes as appropriate.
- Work to strengthen the moral development of Denver JDS students with a focus on the school's middot.
- Develop ongoing professional development opportunities for LD Judaic Studies faculty in both subject matter and pedagogy.
- Serve as a role model for students and others in Jewish knowledge, understanding and moral behavior.
- Assist in matters of retention and recruitment.
- Promote and represent the school positively in the community.
- Participate in LD and K-12 administrative teams as appropriate.
- Work with other LD Administrators on creating the Master Schedule.
- Supervise school kashrut in conjunction with team.
- Work with the UD Dean of Judaic Studies on the scope and sequence of curriculum.
- Work with the UD Dean of Judaic Studies on all school Judaic programming.

Any other areas of responsibility as assigned by the Principal and Head of School/CEO.

Salary and Benefits:

Salary based on education and experience. This could be a full or part time position and may include some teaching duties. If full-time, then the position would be eligible for benefits. Denver Jewish Day School offers an excellent benefits package.

Interested parties should submit a cover letter and CV/résumé to Elana Shapiro, Lower Division Principal, eshapiro@denverjds.org.